

## Cover Supervisor Programme

*"Gave great ideas, advice and structure of being in the classroom", "Very well explained, put across to us. Extremely useful, thoroughly enjoyed." "Fantastic content, well delivered, Rebecca is very easy to listen to", "Gave great ideas, advice and structure of being in the classroom"* Previous participants

*"I just wanted to pass on my thanks for the Cover Supervisor training last week. Our staff thought it was really good and found it very useful. They are thoroughly looking forwards to the next session."*

Secondary Headteacher

### Brief Overview:

A cover supervisor is different from a teacher. Whilst there are crossover skills, the demands made on cover supervisors, the level of training they are able to receive before starting, and the level of prior experience they bring to the role, are very different to QTS teachers. A good cover supervisor is not a replacement for a teacher - in some ways, they need to be more than a teacher!

A teacher could deliver training to new or experienced cover supervisors. However, Rebecca Fell's training builds on her invaluable experience as a Graduate Learning Facilitator, thus her unique insight would be relatable and beneficial to those in a similar position.

Those looking to improve their relationships, teaching skill-set, progress and attainment, especially within a range of challenging circumstances, will be taken through a meticulous and detailed programme that draws on outstanding pedagogically knowledge; thus the outstanding learning will still continue. Subsequently, because the course positively enhances the role of the cover supervisor, it will also significantly enhance the learning of the students, which makes this opportunity so valuable.

The course will cover the following across three sessions:

- How to motivate learners
- Promoting a positive learning environment
- Communicating effectively with students and staff
- Establishing and developing strong relationships in and beyond the classroom
- Behaviour management skills
- Classroom management skills
- Behaviour support strategies
- Behaviour for success
- Cover faculty non-negotiables
- Teaching and learning pedagogy
- Challenge & differentiation
- Monitoring and reporting on student progress
- Career progression/appraisal/future steps



Facilitators:	Name	School
	Rebecca Fell, Lead Graduate Learning Facilitator	Caludon Castle School
	<p>Rebecca Fell started in a Graduate Learning Facilitator role, at Caludon Castle, in 2009. She is an exceptional practitioner in terms of classroom management, and has broad and varied experience in developing ways for the 'cover supervisor' to become a fundamental and essential member of both the school's lesson support network, but also, and equally as valuable and effective, within faculty and departmental settings. In addition, Rebecca has used pedagogy and educational innovation to develop learning and teaching for the school in a varied number of ways.</p> <p>Furthermore, Rebecca has always looked for career development opportunities and responsibilities to enhance her own knowledge, understanding and skills to not only improve your own performance but to pass them on and develop others. She has accredited Trainer level awards for ActivInspire software through Promethean Planet, and has taken sole ownership of Induction Training of the Interactive Whiteboard of new and developing staff within the school. Rebecca has an array of awards and Diplomas for Instructor Skills, Classroom Behaviour and Management, Caring for People with Learning Disabilities, and Teaching Skills for Educators.</p> <p>Adding to her skills, Rebecca has a broad experience with all abilities and backgrounds, not only due to the classes she teaches and covers, but also because she has taken on tutor group responsibilities, across a range of groups, from the start of her time at Caludon. She currently leads a highly efficient and effective team of cover supervisors where she is jointly responsible for their appraisal and monitoring procedures, in line with the school's overall aims for quality assurance and standardisation. Rebecca was responsible for creating a new appraisal framework, now used across the Support faculty.</p>	
<b>Who is it suitable for:</b>	Cover Supervisors, Graduate Learning Facilitators, HLTAs	
<b>What is the intended impact for you? What will you take away with you? e.g. resources, learning points etc.</b>	Practical ideas, strategies and resources to enhance your practice	
<b>Teaching School:</b>	Castle Phoenix	
<b>Tel:</b>	024 7644 4822 Ext. 107	
<b>Email:</b>	<a href="mailto:enquiries@castlephoenix.org.uk">enquiries@castlephoenix.org.uk</a>	
<b>Booking Link:</b>	<a href="#">Book your place</a>	
<b>Costs:</b>	£215 for the course or see individual session prices below	



Sessions	Date	Time	Venue	Brief Outline	Costs
Session 1	Thursday 15 November 2018	2.00 – 4.30pm	Caludon Castle School	<ul style="list-style-type: none"> <li>• How to motivate learners</li> <li>• Promoting a positive learning environment</li> <li>• Communicating effectively with students and staff</li> <li>• Establishing and developing strong relationships in and beyond the classroom</li> </ul>	£65
Session 2	Tuesday 31 January 2019	2.00 – 4.30pm	Caludon Castle School	<ul style="list-style-type: none"> <li>• Behaviour management skills</li> <li>• Classroom management strategies</li> <li>• Behaviour support strategies</li> <li>• Behaviour for learning</li> <li>• Cover Non-Negotiables</li> </ul>	£65
Session 3	Thursday 14 March 2019	2.00 – 4.30pm	Caludon Castle School	<ul style="list-style-type: none"> <li>• Teaching and learning pedagogy</li> <li>• Challenge &amp; differentiation</li> <li>• Monitoring and reporting on student progress</li> <li>• Career progression/appraisal/future steps</li> </ul>	£65
Session 4	Thursday 13 June 2019	2.00 – 4.00pm	Caludon Castle School	<ul style="list-style-type: none"> <li>• Reflection on the year identifying personal strengths and EBIs (Even Better Ifs).</li> <li>• Sharing best practice, a good way to improve performance by replicating successes.</li> <li>• Recommending room for improvements for your Cover Team within your own school</li> </ul>	£50

